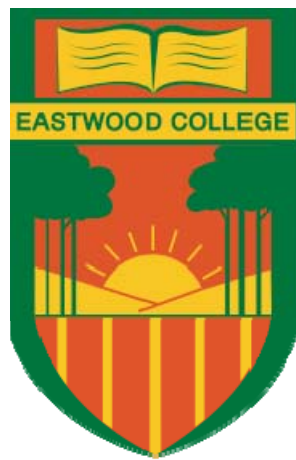


# Eastwood College

Mansourieh



## Code of Conduct

2009 - 2010

# **School Philosophy**

The mission of Eastwood College is to provide a Christian Evangelical community for students of all nationalities and religions. The school strives to provide a supportive environment in which learners can develop their academic potential, their personal and social awareness, and their career goals.

We believe that the success of our mission depends on the commitment of all members of the school community to take an active part in its effort to provide an instructional system that conforms to the high standards of international education. To this end, the College offers a diversified curriculum that allows students to select the course of study that best meets their educational objectives and the requirements of Lebanese and international institutions of higher learning.

Eastwood College is committed to a program of continuous improvement. Existing programs and practices are subject to periodic review and assessment. Equipment and facilities are regularly upgraded. An organized program for professional staff development ensures that the quality of instruction is consistent with current educational research.

# **DISCIPLINE POINT SYSTEM**

“Treat others as you would want to be treated.”

## **Introduction**

Eastwood College is an Evangelical School where the atmosphere and ethos reflect Christian values. Among other values, the school emphasizes the importance of good manners among the students. As young people grow older, so should their awareness of other people with whom they come in contact. It is expected that good manners learned at home will be practiced at school as well.

## **School Discipline**

The principle of entitlement and empowerment is stressed in our discipline policy. If one demands a right to something (entitlement) one has equal responsibility to accord that right to someone else (empowerment).

This Code of Conduct upholds the following principles:

1. A right to personal growth in a range of skills, and a responsibility to help the growth of others.
2. A right to satisfaction and a sense of achievement, and a responsibility not to allow these to be gained at the expense of others sense of underachievement.
3. A right to dignity and respect, and a responsibility to accord dignity and respect to others.
4. A right to recognition, and a responsibility to give recognition to others.
5. A right to a safe environment free from bias or discrimination, and a responsibility to create that environment for others.

Disciplinary action is designed to ensure that a high standard of teaching and learning is maintained at the school. The teachers' role in school discipline is of prime importance; their consistent, fair and meticulous implementation of the code of conduct will create a positive learning environment in the school.

## **Aims and Purpose**

The purpose of the discipline point system is to:

1. Improve and create an effective educational environment for students, teachers, parents and staff.
2. Ensure that the school is able to maintain a standard of discipline acceptable to the majority of teachers, students and parents.
3. Inform students and parents of rules and policies.
4. Record discipline violations in a systematic way.
5. Predetermine disposition for violations, when possible.

## **Parameters**

The parameters within which the code functions are

- On school property
- On a school outing/excursion off the property
- When representing the school
- All of the above apply on or out of school hours when in school uniform

**School day** is defined as the time a student arrives at school and then exits the school at the end of the day. In the event that a student is attending / participating in an extracurricular school event or field trip, the school day is defined as the time a student arrives at the school building or facility until the event or field trip has ended and the student has exited the building or school facility.

## **General Principles Applicable to Student Behavior**

Students are expected, at all times, to:

- Behave in a courteous and considerate manner towards each other, members of staff, administrators and visitors to the school.
- Carry out all reasonable instructions promptly.
- Set a good example with regard to appearance and behavior both during school hours and at school functions.

Students must never show disrespect or behave in a manner which disrupts the learning of others, or causes another student physical or emotional pain.

Parents and students must be aware of School Board Policies and Procedures concerning acceptable and unacceptable behavior in our school. Progressive discipline is based upon the belief that an individual does not have the right to infringe upon the rights of others. Also, all people concerned with the school have the responsibility of creating a positive environment within the building on school property, or at any school event.

## **Parent Accountability**

- The discipline of our students is not only the responsibility of the school; parents too have an obligation to ensure that their children conduct themselves according to the accepted norms of courteous and correct behavior. *The parents remain the people ultimately responsible for ensuring that their child meets the disciplinary standards required by the school.*

### **The school will contact parents:**

- At all levels, a notice will be sent home and/or a phone contact will be made informing parents or guardians of violations of this behavior code. Parental conferences may also be necessary at various times during the year to help modify behavior.
- Whenever a child's behavior becomes a cause for concern with regards to himself and to other students.
- Whenever deemed appropriate, counselor, outside agencies and law enforcement officials may be brought into the process.

## **Appeal Procedure**

### **Appeal procedure in cases of suspension or expulsion**

- If a student is suspended or expelled and the parents feel that the decision is unfair, they have the right to discuss it.
- Whilst the outcome of any appeal is being awaited, the student will remain suspended from school.
- Upon review, the Disciplinary Committee may uphold the suspension, establish an alternative suspension of lesser severity, or reverse the suspension in its entirety. The review may include, but not be limited to, a meeting with the parents if, in the administration's opinion, this is appropriate.

## **Denial/ Loss of Privileges**

In its quest for effective discipline, the school will take the following action over and above the routine disciplinary measures that have been put into place:

- Involvement in tours and excursions will be denied to those students whose behavior or record is unsatisfactory.
- Good behavior is a basic criterion for all awards to the students by the school. A student whose behavior record is unsatisfactory will not be considered for class representative or student council president.

## **Student's conduct report**

Each Detention/Suspension letter is issued with a copy of the student's conduct report that details the student's complete record of misconduct. Such reports will also be forwarded to parents along with the issuing of Academic Reports.

- ❖ The vehicle used to implement the discipline system is a **point system**. All points will be monitored by the Head of Students' Affairs.
- ❖ The policy applies to the entire Academic Year, Grades 6 -12, and is to be the behavior code for our students at school and at all school sponsored events.

# MISCONDUCT

All misconduct is graded along a continuum, and each misconduct corresponds to a point value in accordance with level of severity. Students begin with a zero point value and lose disciplinary points for incidents of misconduct. The following points per types of misconduct apply:

OFFENSE	Consequence / Disciplinary Points		
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup> or more
FOOD AND DRINK	-3	-3	-3
INCOMPLETE HOMEWORK	-3	-3	-3
UNPREPARED FOR CLASS	-2	-3	-4
IMPROPERLY DRESSED / SCHOOL UNIFORM	-2	-4	-6
LATE TO CLASS	-2	-3	-4
TARDINESS	-3	-3	-3
MISUSE OF COMPUTERS AND PERSONAL DEVICES	-8	-8	-8
POSSESSION OF UNAUTHORIZED ITEMS	-4	-6	-8
UNACCEPTABLE BEHAVIOR ON THE SCHOOL BUS	-5	-5	-5
INAPPROPRIATE LANGUAGE	-6	-6	-6
PUBLIC DISPLAYS OF AFFECTION	-6	-12	-18
UNEXCUSED CLASS ABSENCE	-6	-12	-18
UNEXCUSED ABSENCE FROM SCHOOL	-4	-8	-12
DISRUPTIVE / UNACCEPTABLE BEHAVIOR	-5	-5	-5
THEFT/DESTRUCTION/VANDALISM	-4	-8	-12
USE OF TOBACCO PRODUCTS / ANY ILLEGAL SUBSTANCES	-15	-25	-30
ACADEMIC DISHONESTY	-15	-25	-30
FIGHTING OR THREATENING BEHAVIOR	-30	-45	-60
GROSS MISCONDUCT	-10	-10	-10
EXPULSION FROM CLASS	-10	-10	-35
POSSESSION OF WEAPON/OBJECT USED AS A WEAPON	-40	-40	-40

➤ *Offenses not specifically listed may also result in points being deducted as per the discretion of the Administration (Director / Head of Students' Affairs).*

### The Levels of Dispositions are as follows:

<b>Disciplinary Points</b>	<b>Consequence</b>
<b>-15</b>	Thursday Detention. It will be held on a Thursday afternoon from 3:30 to 5:00 (1 ½ hours).
<b>-25</b>	Saturday Detention. It will be held on a Saturday from 10:00 to 12:00 (2 hours).
<b>-35</b>	Thursday Detention + 1h community service (assisting the cleaning staff)
<b>-45</b>	Saturday Detention+ 1h community service (assisting the cleaning staff)
<b>-60</b>	Thursday Detention + Saturday Detention
<b>-75</b>	One Full Day In-School Suspension
<b>-85</b>	One Full Day Out-of-School Suspension
<b>-95</b>	Two Full Days Out-Of-School Suspension
<b>-110</b>	Three Full Days Out-Of-School Suspension
<b>-130</b>	Five Full Days Out-Of-School Suspension or Three Full Days In-School Suspension if available. Students and parents shall be required to meet with a school administrator in order for the student to return to school.
<b>-150</b>	Immediate Out-of-School Suspension for a period decided by the administration. During the Out-of-School Suspension, the student may be offered tutoring instruction twice a week. The student may also be required to attend classes for one hour.

### Notes

- After school detention will be notified by the Head of Students' Affairs. Students will receive a detention slip stating the reason detention was given, dates to be served, and rules and conditions to be followed during detention. It is the student's responsibility to take the slip to the parent / guardian for a signature and return it on the day of the assigned detention.
- Teachers may arrange their own detention as a classroom management technique at break. If a student is put into break detention, he will not be kept in for the entire break. Opportunity will be given to go to the toilet and to eat.
- Students who have school extramural or any kind of commitments on a Thursday afternoon may apply to the Head of Students' Affairs to complete the detention on the Saturday of that week. In such cases, the student will accept that he will serve a detention, which is *30 minutes longer* than the Thursday detention. Failing this, detention takes precedence over extramural commitments.
- Students will be under supervision at all times during detentions. A student may *fail* his/her detention depending on his/her behavior during detention time, therefore, he/she will be asked to repeat the detention.
- If a student is suspended or on detention, a parent/guardian must pick up the student or make arrangements for the student to be picked up within half an hour. If a student is not picked up within half an hour, parents will be contacted.
- Students must attend detention on the assigned day, unless absent from school. Students absent on the assigned detention day are to serve detention on the day of return to school. If detention is not held on that day, it is the student's responsibility to report to the administrator for rescheduling.
- ***Students who fail to attend detention will lose disciplinary points and may be subject to In-School Suspension for failure to comply with school regulations.*** The missed detention must be made up on the day the student is reinstated or on the following Saturdays.

### **Point Roll Backs**

1. When a student ends the current trimester with -15 disciplinary points, the student will begin the next trimester with 0 points.
2. Any points deducted during the final two weeks of school will be held over to the following school year on the individual's point record.
3. Points may be rolled back, upon administrative approval, if a student voluntarily engages in-school community service. Credit will be given at a rate of +4 disciplinary points for every 1 hour of successful service.

### **Privileges and Rewards:**

If a student has no disciplinary referrals/action for one calendar month, the student will be rewarded +5 disciplinary points. An accumulation of points will result in prizes awarded.

### **FOOD AND DRINK:**

**Policy:** Students are not allowed to eat, chew or drink (other than water) in the classroom, the labs or the Library.

**Consequence:** 3 points deducted.

Students are expected to behave in a manner appropriate for intellectual growth and to contribute in general to the spirit of learning present in the classroom.

### **INCOMPLETE HOMEWORK**

**Policy:** Students are expected to hand in their assignments on time to their teachers.

**Consequences:**

All teachers have appropriate late penalties in place to deal with incomplete homework. Students who consistently fail to do the work for a course will lose 3 disciplinary points.

A student who continues not to do the work may be dismissed from class.

- In some rare cases, students do not submit work because they are under-skilled and overwhelmed. Teachers make every effort to identify these students early and inform to the Administration.
- In most courses, daily assignments, pop quizzes, problem sets, and papers don't count enough that a student who does not do the assignments can pass the course.

### **UNPREPARED FOR CLASS**

**Policy:** It is the responsibility of every student to be present in class and ready for lessons with all materials, including books and pens, at the start of class.

**Consequences:**

**1<sup>st</sup> offense:** 2 points deducted.

**2<sup>nd</sup> offense:** 3 points deducted.

**3<sup>rd+</sup> offense:** 4 points deducted.

- It is not the teacher's responsibility to provide any missing material.
- The student is responsible to complete any missed assignment due to unpreparedness.

## **IMPROPERLY DRESSED / SCHOOL UNIFORM**

**Policy:** The uniform symbolizes respect for authority and order, as well as the idea of basic equality. Students should wear their uniforms in a manner that reflects pride in themselves and in their school. Parents are responsible for assuring that their children are appropriately dressed. All students are required to wear uniforms during the school day. Occasionally students are exempted by the school administration from the uniform code because of a non-uniform day...

Students should wear:

- Polo EWC logo shirt.
- EWC shirt or blouse.
- Dark blue pants / blue Jeans.
- The school sweater or pullover.
- The P.E. Department recommends that each student wears his/her "Eastwood" P.E. uniform, only on the day he/she has P.E. class.

Students must not wear:

- Jewelry. (Pupils with pierced ears may wear only small plain studs. No other studs are permissible.)
  - Nail varnish or excessive make-up that can create distraction.
  - High or stiletto heeled shoes, sling back or toeless shoes, sandals or flip-flops.
  - Leggings, footless or patterned tights.
  - Hats and sunglasses inside the school building.
- The school administration reserves the right to determine if attire, hair, and make-up are acceptable.
- The school takes no responsibility for lost or stolen jewelry, cash money or electrical items since they are not allowed in school.
- All items of uniform are to be purchased from the School Shop. If you choose to do so please ensure that you comply with the requirements set out above. The school reserves the right to take disciplinary action against any child whose uniform does not comply with these requirements.

### **Consequences:**

**1<sup>st</sup> offense:** 2 points deducted.

**2<sup>nd</sup> offense:** 4 points deducted.

**3<sup>rd+</sup> offense:** 6 points deducted.

The student will remain outside the classroom in the Administration until he/she gets the appropriate school uniform (parents may be contacted).

### **LATE TO CLASS**

**Policy:** Eastwood College expects that all students consistently arrive on time to all classes (before the second bell).

**Consequences:**

**1<sup>st</sup> offense:** 2 points deducted.

**2<sup>nd</sup> offense:** 3 points deducted.

**3<sup>rd</sup> offense:** 4 points deducted.

When and/if a student reaches his \_\_\_\_\_ tardy, it will be considered "Unacceptable Behavior" and processed through the Discipline Committee.

### **TARDINESS**

**Policy:** Students must arrive on time to school. Tardiness is defined as any tardy 10 minutes or greater.

**Consequences:**

Students arriving late to school will not be admitted and must report to the administration.

**3** points deducted.

### **MISUSE OF COMPUTERS AND PERSONAL DEVICES**

**Policy:** During the school day (which includes afternoon study halls), computers are to be used for schoolwork only. This policy applies both to school computers and to personal computers. Students are not permitted to watch movies, games... during the school day, including during study halls, classes or break time.

Any use of a computer, whether the school's or a student's personal computer, that is outside the parameters of the above policy is considered "misuse."

**Consequences:**

Misuse of a computer results automatically in the loss of **8** disciplinary points and confiscation of computer privileges with the exception that students may obtain teacher notes to complete assignments that must be typed or researched. If a student's laptop is confiscated, he/she is not permitted to borrow another computer from a fellow student

(Students are allowed to use their laptops during class time, only and only if their teacher allows them)

### **POSSESSION OF UNAUTHORIZED ITEMS**

**Policy:** Students may not be in possession of any electrical devices, cellular phones or iPods during the school day. Students may not use cell phones inside of a school building at any time. Cell phones must be powered off or put on the silent mode and must be given to the person in charge every morning before entering classrooms.

#### **Consequences:**

Students who violate this policy may be subject to the following

**1<sup>st</sup> offense:** 4 points deducted, the item will be confiscated. A parent/guardian is required to retrieve the item.

**2<sup>nd</sup> offense:** 6 points deducted, the item will be confiscated for a period of time, to be determined by the Head of Students' Affairs based on circumstances and the student's pattern of academic responsibility.

**3<sup>rd</sup> offense:** 8 points deducted, the item will be confiscated and not returned until the end of the year.

### **UNACCEPTABLE BEHAVIOR ON THE SCHOOL BUS**

**Policy:** Any unacceptable or disruptive behavior on a school bus will result in an official warning and will be reported to the administration.

#### **Consequences:**

5 points deducted.

Should this behavior continue, we will have no option but to stop this student from using school transport.

### **INAPPROPRIATE LANGUAGE**

**Policy:** Use of obscene or socially unacceptable language or actions will not be tolerated. Students have a responsibility to others to avoid use of inappropriate language.

#### **Consequences:**

6 points deducted and the student will be referred to an administrator for further action.

### **PUBLIC DISPLAYS OF AFFECTION**

**Policy:** Excessive display of affection in school will not be accepted.

#### **Consequences:**

**1<sup>st</sup> offense:** 6 points deducted, and a letter to the parents.

**2<sup>nd</sup> offense:** 12 points deducted, a letter to the parents and referral to counseling.

**3<sup>rd</sup> offense:** 18 points deducted and referral to administration for further action.

### **UNEXCUSED CLASS ABSENCE**

**Policy:** Every student is expected to remain on campus until his academic day is complete. Any student cutting classes or leaving the campus prior to the final class may expect appropriate discipline.

#### **Consequences:**

- a. Students listed as absent unexcused will not be granted make-up privileges for classes missed.
- b. Parents will be notified regularly of all absences.
- c. The student will be subject to all following schedules for disciplinary action for unexcused absences in a particular class period:
  - 1<sup>st</sup> offense:** 6 points deducted.
  - 2<sup>nd</sup> offense:** 12 points deducted.
  - 3<sup>rd</sup> offense:** 18 points deducted.
- d. Excessive absence or truancy may be grounds for the initiation of expulsion procedures.

### **UNEXCUSED ABSENCE FROM SCHOOL**

#### **Policy:**

These may include, but are not limited to:

- Students skipping school. (Students found or reported outside the building during class time without a pass on having "Signed Out".)
- Students leaving school without permission.
- Students on suspension from school.
- Students not having a note from a parent / sponsor on the first day of return after an absence.

→ Absences for illness (if a medical report is handed in to the Administration) and family emergencies are always excused; teachers make every effort to help students catch up following these absences. Some absences from school, however, are deemed "unexcused." Unexcused absences are handled on a case-by-case basis by the Disciplinary Committee. Consequences may range from loss of disciplinary points to daily zeroes to no make-up opportunities for missed work.

#### **Consequences:**

- 1<sup>st</sup> offense:** 4 points deducted.
- 2<sup>nd</sup> offense:** 8 points deducted.
- 3<sup>rd</sup> offense:** 12 points deducted.

## **DISRUPTIVE / UNACCEPTABLE BEHAVIOR**

**Policy:** Any unacceptable behavior (e.g. shouting, arguing, talking, being noisy, calling out...) in or out of the classroom, will result in an official warning from the teacher and will be reported to the Administration.

### **Consequences:**

**5** points deducted.

- **21 warnings:** Referred to Disciplinary Committee
- **24 warnings:** Expulsion proceedings begin

## **THEFT/DESTRUCTION/VANDALISM**

**Policy:** Theft, destruction (lockers, tables...) and/or vandalism of personal or school property including buses will not be tolerated at any time. Graffiti and defacement are considered vandalism.

### **Consequences:**

**1<sup>st</sup> offense:** **4** points deducted.

**2<sup>nd</sup> offense:** **8** points deducted and the student will be suspended for a period of time proportionate with the severity of the offense.

**3<sup>rd</sup> offense:** **12** points deducted and the student will be suspended for a period of time proportionate with the severity of the offense.

**The parent/sponsor will be charged repair or replacement cost.**

## **USE OF TOBACCO PRODUCTS/ANY ILLEGAL SUBSTANCES**

**Policy:** Eastwood College policy prohibits smoking, possession and or using all tobacco products by students while attending school and during all school activities. Tobacco products/any illegal substances, therefore, may not be used on the school campus, on the school buses and within half a km radius from the school.

### **Consequences:**

**1<sup>st</sup> offense:** **15** points deducted.

**2<sup>nd</sup> offense:** **25** points deducted.

**3<sup>rd+</sup> offense:** **30** points deducted.

## **ACADEMIC DISHONESTY**

**Policy:** Academic integrity is expected of all "EWC" students. No form of cheating is tolerated at the school. Sharing homework, giving or receiving answers to test or quiz questions, and using notes or "cheat sheets" during tests or quizzes are some obvious examples of cheating. When a student is suspected of cheating, the teacher reports the incident to the Head of Students' Affairs, giving a description of the occurrence and a copy of the work involved. The Disciplinary Committee, in conjunction with the classroom teacher, evaluates the circumstances and oversees the discipline for the infraction.

### **Consequences:**

A **First Offense** results in a zero on the work involved, a loss of **15** disciplinary points, a letter to the student's parents, and a severe warning that a second offense of academic dishonesty becomes a very serious matter.

A **Second Offense** results in a zero on the work involved, a conference with the Disciplinary Committee, a loss of **25** disciplinary points, and a **final** warning in written form to the student and his parents stipulating that a third accusation will result in a disciplinary hearing.

A **Third Offense** results in a loss of **30** disciplinary points and the student will be referred to the Disciplinary Committee for further action.

Academic Dishonesty infractions have no statute of limitations; any cheating infraction carries throughout a student's stay at "EWC".

## **FIGHTING OR THREATENING BEHAVIOR**

**Policy:** Fighting, wrestling, or behaving in a threatening or unsafe manner will not be tolerated. All parties involved in an altercation are subject to disciplinary action.

### **Consequences:**

**1<sup>st</sup> offense:** **30** points deducted (1 to 3 days of suspension).

**2<sup>nd</sup> offense:** **45** points deducted (2 to 5 days of suspension).

**3<sup>rd</sup> offense:** **60** points deducted and referral to administration for further action.

## **GROSS MISCONDUCT**

**Policy:** When a Gross Misconduct occurs, such as a **major** loss or damage to school property, violence, vandalism, disrespect, stealing, etc. disciplinary action results in several days of suspension or expulsion from school.

### **Consequences:**

**1<sup>st</sup> offense:** **10** points deducted and **automatic 1 - 2 days suspension.**

**2<sup>nd</sup> offense:** **10** points deducted and **automatic 3 - 5 days suspension.**

**3<sup>rd</sup>+ offense:** **10** points deducted and **expulsion proceedings initiated.**

## **EXPULSION FROM CLASS**

### **Policy:**

Such action is seen as a final resort in terms of classroom management and is only considered under the following circumstances:

- The student becomes aggressive and confrontational toward the Teacher. Exclusion is used as a “time out”. Once the student's emotions have been brought under control, the teacher will apply corrective procedures. If this is once again unsuccessful, the student will be referred to the Head of Students’ Affairs’ office (with an expulsion slip).
- The student fails to comply with issued consequences for misconduct. In such a case, the student is excluded to ensure compliance. In such a case, the student's parents will be contacted or an intervention will be attempted under the mediation of the Director or the Head of Students’ Affairs.
- Insolent behavior or any other misconduct is not acceptable and this must be absolutely clear to the students. *Action will be taken. Unsatisfactory behavior will never be ignored.*

Teachers will first handle the situation in class.

### **Consequences:**

Expulsion from class is considered a serious discipline problem. Any student asked to leave a class automatically receives a zero in that particular period. Further, the classroom teacher sends this student immediately to the Head of Students’ Affairs (with serious behavior issues).

- 1<sup>st</sup> expulsion from a class a student may expect: a daily zero for the class; a conference with the Head of Students’ Affairs and classroom teacher; the loss of **10** disciplinary points, and a letter to the parents.
- 2<sup>nd</sup> expulsion from a class (not necessarily the same class as the previous incident) is processed through the Disciplinary Committee.

**Note:** After a student's second dismissal and his disciplinary hearing (along with all its consequences) if a student is again dismissed from a class, the following process will be strictly enforced: a third dismissal will automatically result in a loss of **35** disciplinary points.

## **POSSESSION OF WEAPON/OBJECT USED AS A WEAPON**

**Policy:** A weapon includes conventional objects like guns, knives or club-type implements. It may also include any toy that is presented as a real weapon or reacted to as a real weapon or an object converted from its original use to an object used to threaten or injure another. This includes but is not limited to padlocks, pen, pencils, furniture, jewelry, and so on. No student is permitted to have in his/her possession any instrument exclusive of school-related supplies, which may be capable of inflicting bodily injury, either in the school building, on school grounds or at school sponsored activities.

### **Consequences:**

**40** points deducted and a meeting with parents.

Possession of a weapon will subject a student to an automatic school suspension and/or permanent expulsion. It will make no difference whether or not the weapon belongs to someone else unless the student can provide convincing evidence that the weapon was placed in the student’s possession without his/her knowledge. If it can be confirmed that a weapon belonged to a student other than the one who possessed the weapon that student shall also be subject to the same disciplinary action.

## COMMENDATION

**Policy:** students will receive commendation letters as a result of: good behavior, action or conduct; high grades; improvement in his/her performance; attitude...

**Award:**

+ 2 disciplinary points.

Level	Number of Commendations	Reward
Bronze	15	Prize
Silver	30	Cinema Voucher and meal Voucher
Gold	45	Surprise Gift



**EASTWOOD COLLEGE - MANSOURIEH**

**STUDENT CODE OF CONDUCT  
DISCIPLINE POINT SYSTEM  
2009 – 2010**

**PARENT/STUDENT ACKNOWLEDGEMENT FORM**

I have read and understand the Eastwood College – Mansourieh Discipline Point System and agree to adhere to this policy.

Student Name: \_\_\_\_\_

Student  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Phone Number: \_\_\_\_\_

Parent/Guardian e-mail: \_\_\_\_\_

Parent/Guardian  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Parents/Guardians will be notified by e-mail about their child/children record whenever is needed.*